

**VILLAGE OF HEISLER  
REGULAR COUNCIL MEETING MINUTES  
HELD IN COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE  
SEPTEMBER 19, 2012 @ 7:00 P.M.**

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The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Wednesday September 19, 2012 @ 7:00p.m.

**PRESENT:** Sean Maciborski Mayor  
Dennis Steil Deputy Mayor  
Kel Tetz Councillor  
Amanda Howell Interim Chief Administrative Officer

**CALL TO ORDER:**

Mayor Maciborski called the meeting to order at 7:10 p.m.

**ADOPTION OF AGENDA:**

**Motion 740/12**

Moved by Deputy Mayor Steil to adopt the agenda as presented with the following additions:

**Additions**

**Old Business-** 8.4- Rescind motion #724/12

**New Business-** 9.5-Thanks to ATCO Electric

**CARRIED**

**MINUTES:**

**Motion 741/12**

Moved by Councillor Tetz that Heisler Village Council approve the August 22, 2012 Regular Council meeting minutes as presented.

**CARRIED**

**PUBLIC HEARING:** NONE

**DELEGATIONS:** NONE

**BYLAWS:** NONE

**POLICIES:**

**Policy #1211- Land Sale agreement for Lots Requiring Development Policy**

**Motion 742/12**

Moved by Mayor Maciborski that Heisler Village Council accept the revision of Policy #1211 Land Sale Agreement for Lots Requiring Development Policy, including the revision of the attached land sale agreements for all zoning districts.

**CARRIED**

**OLD BUSINESS:**

**County of Flagstaff proposed Fire Agreement**

**Motion 743/12**

Moved by Mayor Maciborski that Heisler Village Council accept the County of Flagstaff proposed Fire Services Agreement under the condition that the County provides Heisler Council with written confirmation that the Quick Response Fire Truck that will be purchased by the County for Heisler in 2013 will come equipped with connections that enable it to be used with Heisler's fire hydrants.

**CARRIED**

**Letter from Reynolds, Mirth, Richards & Farmer LLP re: Waste Management, Quote from CanPak Environmental**

**Motion 744/12**

Moved by Mayor Maciborski that Heisler Village Council amend Motion 721/12  
*"Moved by Mayor Maciborski that Heisler Village Council give notice of a motion for the next Council meeting to withdrawal from the Flagstaff Regional Solid Waste Management Association, and remain in the Association until our anniversary".*

**Amendment:** that Heisler Village Council instruct Interim CAO to write a letter to the Flagstaff Regional Solid Waste Management Association to request that Heisler's liabilities cost be totaled as of September 30, 2012 as Heisler wishes to withdrawal from the Flagstaff Regional Solid Waste Management Association. Interim CAO will forward a copy of the letter to all members of the Association.

**CARRIED**

**Letter from Flagstaff County - Specs for new fire truck**

**Motion 745/12**

Moved by Councillor Tetz that Heisler Village Council accept the letter from Flagstaff County for information, refer to agenda item 8.1 and motion 743/12.

**CARRIED**

**Rescind motion 724/12**

**Motion 746/12**

Moved by Deputy Mayor Steil that Heisler Village Council rescind Motion 724/12 *"Moved by Mayor Maciborski that Heisler Village Council table agenda item 9.3 - Letter from Canadian Fallen Heroes Foundation until after the Heisler Firemen's Supper on September 28/12. Interim CAO will contact the project manager from the Canadian Fallen Heroes Foundation once we know how much money was raised from the sale of raffle tickets for a gift basket that will be at the Firemen's Supper. It will be set up to help raise money for the Canadian Fallen Heroes Foundation plaques that Heisler will receive to honour our local fallen Soldiers. Interim CAO will write a letter thanking the foundation for the plaques".*

**CARRIED**

**NEW BUSINESS:**

**Park name ideas - Decision from Council**

**Motion 747/12**

Moved by Councillor Tetz that Heisler Village Council name the Village of Heisler's new municipal park "**Pioneers of Flagstaff Park**". Interim CAO will inform the public of the new park name via the newsletter and will proceed with ordering signage for the park.

**CARRIED**

**Village of Heisler Coffee Mugs**

**Motion 748/12**

Moved by Deputy Mayor Steil that Heisler Village Council lower the price of the Village of Heisler coffee mugs to **\$10.00** each from **\$15.00** each. Interim CAO will inform the public of the lower price in the next newsletter.

**CARRIED**

**Letter from the Village of Rosalind re: Waste Management**

**Motion 749/12**

Moved by Mayor Maciborski that Heisler Village Council accept the letter from the Village of Rosalind as information.

**CARRIED**

**Letter from new Heisler Hotel and Motel owners**

**Motion 750/12**

Moved by Mayor Maciborski that Heisler Village Council designate the Heisler Hotel as a Municipal Historical Resource as requested by Jon and Kelly Williams, the new owners of the Heisler Hotel and Motel. Interim CAO will write them a letter to inform them of Council's decision. Council wishes them all the best in their endeavors.

**CARRIED**

**Thank-you letter to ATCO Electric**

**Motion 751/12**

Moved by Mayor Maciborski that Heisler Village Council instruct Interim CAO to write a letter to ATCO Electric to thank them for their ongoing generous support and contributions in Heisler including; Annual installation of Heisler's Christmas Decorations at no charge, the Municipal Park lighting project at a low cost, \$1,000.00 donation to the new Heisler playground, High Voltage Display BBQ in 2011 which raised \$205.50 for the new playground. In addition, Council would like to give an honourable mention to the local team of Bryon, Jeff, Lenora, Ryan and Bernie who provide us with safe, secure electricity services to our Village.

**CARRIED**

**COUNCILLOR REPORTS:**

Mayor Maciborski's written report- Flagstaff Regional Solid Waste Management, Sept 17/12: Transfer sites closures etc.

Flagstaff Intermunicipal Partnership, Sept 10/12: Canceled

Mayor Maciborski's verbal report- CAC meeting, Sept 11/12: New Police Chief

Deputy Mayor Steil's written report- None

Deputy Mayor Steil's verbal report- Flagstaff Regional Housing Group, Sept 18/12: New housing building sites, discussion

Councillor Tetz's written report- None

Councillor Tetz's verbal report- Fire meeting, Sept 9/12: Photos of FD accidents, prices of mini-pumpers, communication technologies for trucks

Flagstaff Family and Community Services: Counseling is in high demand, Foundation and FCSS right on budget

Public Works Operating Report- August/September, 2012

Bylaw Enforcement Report- August 2012

**Motion 752/12**

Moved by Mayor Maciborski that Heisler Village Council accept the above written/verbal reports as information.

**CARRIED**

**CAO REPORT AND ACTION LIST:**

**CAO Action List and CAO written report**

**Motion 753/12**

Moved by Councilor Tetz that Heisler Village Council accept the CAO action list and CAO written report from the August 22, 2012 Council meeting as information.

**CARRIED**

**FINANCIAL:**

**Cheque Register**

**Motion 754/12**

Moved by Deputy Mayor Steil that Heisler Village Council accept the August 16<sup>th</sup>- August 31<sup>st</sup>, 2012 cheque register #1339-#1364 in the amount of **\$27,518.93** as presented.

**CARRIED**

**Cheque Register**

**Motion 755/12**

Moved by Mayor Maciborski that Heisler Village Council accept the September 1<sup>st</sup>- September 15<sup>th</sup>, 2012 cheque register #1365-#1377 in the amount of **\$7,167.63** as presented.

**CARRIED**

**August 2012 - Financial Statement**

**Motion 756/12**

Moved by Mayor Maciborski that Heisler Village Council accept the balance shown on the August, 2012 bank statement as presented.

**CARRIED**

**Petty Cash Expenses**

**Motion 757/12**

Moved by Deputy Mayor Steil that Heisler Village Council instruct Interim CAO to pay the petty cash expenses for August/September, 2012 in the amount of **\$31.07**.

**CARRIED**

**Interim CAO Expenses**

**Motion 758/12**

Moved by Mayor Maciborski that Heisler Village Council approve the travel expenses of

Interim CAO, Amanda Howell in the amount of **\$61.50**.

**CARRIED**

**Invoice from Reynolds, Mirth, Richards & Farmer LLP**

**Motion 759/12**

Moved by Mayor Maciborski that Heisler Village Council instruct Interim CAO to remit payment to RMRF in the amount of **\$827.24** in the September, 2012 month end cheque run.

**CARRIED**

**Invoices from Sunderman Trucking**

**Motion 760/12**

Moved by Deputy Mayor Steil that Heisler Village Council instruct Interim CAO to pay the invoices from Sunderman Trucking in the amount of **\$3,492.30** in the September, 2012 month end cheque run.

**CARRIED**

**~As Mayor Maciborski has a pecuniary interest in this matter, he abstained from voting on this motion.**

**Cost Estimates for next phase of sewer upgrades and install of water/sewer at RMH lots**

**Motion 761/12**

Moved by Mayor Maciborski that Heisler Village Council accept the cost estimates from Select Engineering as information.

**CARRIED**

**Invoice from Reynolds, Mirth, Richards & Farmer LLP**

**Motion 762/12**

Moved by Mayor Maciborski that Heisler Village Council instruct Interim CAO to remit payment to RMRF in the amount of **\$2,351.67** in the September, 2012 month end cheque run.

**CARRIED**

**CORRESPONDENCE:**

- 13.1- Notice from Alberta Transportation – Signage for projects
- 13.2- Letter from Municipal Affairs – Upcoming workshops: Let's Resolve
- 13.3- Letter from RCMP – Eastern Alberta change of command
- 13.4- Letter from Alberta Culture – Stars of Alberta Volunteer Awards 2012
- 13.5- Request from Muscular Dystrophy Canada
- 13.6- Letter from the Barley Council of Canada
- 13.7- Letter from the Correctional Service of Canada- Restorative Justice Week
- 13.8- Letter from Alberta Electric Systems Operators- Long-term Transmission System Planning

**Motion 763/12**

Moved by Councilor Tetz that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.7 as information and instruct Interim CAO to include the titles of the letters or memos in the Council meeting minutes.

**CARRIED**

**Motion 764/12**

Moved by Mayor Maciborski that Heisler Village Council instruct Interim CAO to contact the AESO as requested in agenda item 13.8 regarding Long-term Transmission System Planning, at no cost to Heisler.

**CARRIED**

**IN CAMERA:**

**Motion 765/12**

Moved by Mayor Maciborski to go In Camera to discuss personal and personnel items at 10:10 p.m.

**CARRIED**

**OUT OF CAMERA:**

**Motion 766/12**

Moved by Mayor Maciborski to go Out of Camera at 10:50 p.m.

**CARRIED**

**Request from rate payers agent**

**Motion 767/12**

Moved by Deputy Mayor Steil that Heisler Village Council instruct Interim CAO to reverse the grass cutting charges from June, 2012 of **\$30.75** each from roll #26 and roll #49.

**CARRIED**

**Letter from rate payer**

**Motion 768/12**

Moved by Mayor Maciborski that Heisler Village Council instruct Interim CAO to write a letter to the rate payer to let her know that Council is aware of her concerns and will work to include the repairs in the 2013 budget.

**CARRIED**

**Public Works Foreman Assistant – Fall hours**

**Motion 769/12**

Moved by Mayor Maciborski that Heisler Village Council approve the request from Interim CAO to keep the Public Works Foreman Assistant, Calvin MacAhonic's working hours at 6.5 instead of 4, with a review of his employee agreement on November 1<sup>st</sup>, 2012. Calvin's working hours will be raised to 8 as of November 1<sup>st</sup>, 2012.

**CARRIED**

**Public Works Foreman – Retirement Date**

**Motion 770/12**

Moved by Deputy Mayor Steil that Heisler Village Council instruct Interim CAO to write a letter to Public Works Foreman, Garry Reuther stating that by the 1<sup>st</sup> of October, 2012, he must train Calvin on the specific items listed below, and anything else that Calvin will need to know, ie: location of important documents/keys, email account info, contractor/business contact numbers.

-Drain Lagoon, Flush Sewer Lines

-Operation of the Sander

- Month end procedures
- Sewer lift stations/ Water plant and call out procedures
- Grader

**CARRIED**

**DATE OF NEXT REGULAR COUNCIL MEETING:**

October 17, 2012 at 7:00pm

**ADJOURNMENT:**

As all items on the agenda were discussed, Mayor Maciborski adjourned the meeting at 10:55 p.m.

**X**

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Sean Maciborski  
Mayor

**X**

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Amanda Howell  
Interim CAO